



Building Regulation Building Notice Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

1 Applicant details

Name

Address (incl postcode)

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Phone

Email

2 Agent details (where different from the applicant)

Name

Address (incl postcode)

.....

Phone

Email

3 Location of site to which the building work relates

Address (incl postcode)

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4 Proposed works

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Building Regulation Building Notice Form

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5 Intended use of the building

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6 Declaration

This application is deposited in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 12\(2\)\(a\)](#) and is accompanied by the appropriate charge.

I / we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents.

Signature

On behalf of
insert applicants name where the declaration is made by an agent

Date

The use of a building notice to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your building notice depending upon the work proposed. Further information can be found in the attached notes and checklist. This form cannot be used for building control approval applications for higher-risk building work or stage of higher- risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made [here](#). Form created in October 2023.

Cheltenham and Tewkesbury Building Control Service provides building regulation services to you. We will use your personal information to provide those services to you and may need to share your information with professional/official consultees (such as the Fire Service in commercial applications) to enable us to do this. For further information about how the council uses information it holds about you please go to our GDPR page.